

SCRUTINY COMMITTEE

Wednesday, 17th March, 2021
6.30 pm





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This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. . Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road, Burnley or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

All meetings are currently being held remotely. Members of the public wishing to address the meeting should submit their request in the usual way, and will then be invited either to join the meeting by video conference or to make a submission in writing which will be shared with the Committee.

All public meetings are being livestreamed on the Council's [Youtube Channel](#)

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

5 - 14

To approve as a correct record the minutes of the previous meeting.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) *Notice of Key Decisions and Private Meetings* 15 - 20

To consider the list of future Key Decisions.

8) *Leisure Trust Annual Report and Financial Statement* 21 - 50

A presentation on the headlines from Burnley Leisure's 2019/20 accounts will be made by the Trust's Chief Executive Gerard Vinton.

9) *Tree Management Policy* 51 - 70

To consider the Tree Management Policy on how the Council will manage and maintain trees on the 550 hectares of green space in the Borough.

10) *Homelessness and Rough Sleeping Strategy 2021-2026* 71 - 158

To consider the Homelessness and Rough Sleeping Strategy 2021-26.

11) *Food Safety Delivery Plan* 159 - 182

To consider the Food Safety Delivery Plan.

12) *Health and Safety Intervention Plan* 183 - 204

To consider the plan before it goes to the Executive and Full Council.

13) *Scrutiny Review Groups*

To receive verbal updates on the work of any active Scrutiny Review Groups.

14) *Work Programme 2019/20* 205 - 206

To consider any amendments to the Work Programme for 2019/20.

PRIVATE ITEMS

15) *Participants list* 207 - 208

16) *joining instructions* 209 - 214

MEMBERSHIP OF COMMITTEE

Councillor Andrew Tatchell (Chair)
Councillor Marcus Johnstone (Vice-Chair)
Councillor Howard Baker
Councillor Paul Campbell
Councillor Tom Commis
Councillor Dale Ferrier
Councillor Andy Fewings
Councillor Beatrice Foster
Councillor Shbana Khan

Councillor Gordon Lishman
Councillor Margaret Lishman
Councillor Sehrish Lone
Councillor Tony Martin
Councillor Lorraine Mehanna
Councillor Andrew Newhouse
Councillor Ann Royle
Councillor Cosima Towneley

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